

St Francis of Assisi – Parish Pastoral Council
Minutes of Meeting – November 20, 2024

Meeting Called to order at 7:11 by Bob Baker

Attendance: Trevor Chan, Cheri Coffelt, Joe Schmitz, Bob Baker, Chris Johnmeyer, Jeff Chan, Father Shoby Chettiyath

Ex-officio Attendance: Deacon Gary Steffes, Julie Clarke

Excused Absence: Joe Palermo, Tracy King

Opening Prayer: Trevor Chan

Question of the Week: “For this I was born and for this I came into the world to testify to the truth. Everyone who belongs to the truth listens to my words.”

Minutes of October 30, 2024 approved and accepted.

Old Business

- Church Expansion/Capital Campaign update – Deacon Gary Steffes shared that materials such as carpeting were being presented and that the pews have been ordered. General Contractor Matt Bailey with Baily Pile Construction is getting bids for other contractors and will have them to Father Shoby by December 12th. The renovation of the Church is estimated to take 4 to 6 months. The renovation of the Multipurpose area is estimated to take 8 to 10 months. Dirt work should begin before mid-January. The goal is to be back in the church July 1st.

A temporary place of Worship is in the works. Several options are being reviewed.

- Council commissioning (from Sept meeting)

Commissioning of the Pastoral Council will take place December 8th after the Homily.

- Replacement appointed member (for Seth Hampel)

This is still in the works.

- Adult Faith Formation

There is a women's group doing 33 Days of Consecration. Still searching for a program for small groups. Deacon Gary Steffes stated that hopefully by December 8th there will be 3 to 4 in home groups.

Jeff Chan is requesting updates on his query to council members on ideas to better engage parishioners in Adult Formation. The consensus is that time is the main obstacle.

New Business

- Council Membership for 2025-2026 - establish ad hoc nominating committee (names by Dec, discuss in Jan meeting)

A nominating committee was established consisting of Bob Baker, Jeff Chan, Joe Schmitz and Cheri Coffelt. There will be openings for 2 election candidates and 2 appointed candidates. Names will be presented in January with elections being in March.

- Feedback from Nov 12 Ministry Leader meeting -> update Pastoral Plan (and align to Stewardship pillars)

Everyone agreed that we should continue these meetings at least semi-annually. The next meeting should be held before the next Ministry Fair.

- Round table for other New Business

None

Pastoral Plan Reports/Updates (Max 5 minutes each – please email prior to meeting)

Prayer, Sacraments & The Eucharist (Chris Johnmeyer)

Sacramental Prep is progressing but could use better parent involvement. There is need for additional volunteers in all ministries.

Eucharist Ministry is going well and Rose Kuppinger is doing an outstanding job with The Home Bound Ministry

Total Stewardship (Tracy King & Ken Palermo) (includes Finance and Stewardship Council updates)

Ken Palermo reports that he is gathering information on the ministries and is working on a definition of Stewardship for the parish. We will continue to work on Stories of Stewardship to be shared at Mass.

Someone will post on Facebook on Stewardship on a regular basis.

Youth (Trevor Chan)

Trevor Chan reports that there are no new updates and that all is well with Youth Ministries.

Community Outreach/Service (Joe Schmitz)

Rosary Ministry has sent out 3618 rosaries.

Adopt a street is planning of next event. There are two events held per year.

Loving Stitches has delivered 49 quilts and 9 baby quilts to Least of These for Christmas.

We are in need of a Web Administrator and a team for web pages and for Social Media Posting and to approve postings prior to being posted.

Welcoming Parishioners (Cheri Coffelt)

We are ordering Crucifixes to be presented to new parishioners.

Greg Eck representing outdoor maintenance has a concern about guttering on the storage Building do to ice damage in the past. There are no other concerns and all is going well.

Saturday Socials do will when games are not included, and it is just socialization.

Ami Rohr has asked to be removed as Coordinator of the Medical Ministry due to family commitments.

Evangelizing/“Finding” New Parishioners (Jeff Chan)

Jeff Chan reports that he and Sofia Mitchell have a meeting planned to discuss OCIA

Pastor’s Comments

Father Shoby there will be an All Council Christmas Celebration on December 18th. Invitations Will be sent out with details.

Father Shoby asked about plans to have a 3 to 4 minute talk after the Communion Prayer to educate about the Meaning of Stewardship and the Pillars of Stewardship. Father Shoby will give this further thought and report his decision at a future meeting.

Closing Prayer: Trevor Chan

Meeting Adjourned at 8:26 pm